

Notice: 2020 Liveaboard Lottery Opportunity at Berkeley Marina

The Berkeley Marina is permitted to have 100 berths occupied by boaters who live aboard their vessel. At this time there is a vacancy in the 54-87 foot length category. It is unknown when any other vacancies may come up. The purpose of this Lottery is to provide new applicants an opportunity to join the current List.

Beginning on Thursday, February 20, the City of Berkeley will be accepting new applications for persons interested in liveaboard opportunities at the Berkeley Marina. These new applications will supplement our existing 2018/2019 Liveaboard Lottery Lists for Groups A through F. Applications will be assigned numbers and drawn through a lottery to determine order of placement.

For current slipholders at the Berkeley Marina, only applicants in good standing with the City of Berkeley will be considered; in compliance with Marina Rules and Regulations and not in arrears with dockage, fees, or fines.

Applications will be accepted until 3:00 PM on Friday, April 10th, 2020.

Applications are available for download at the Marina's website <u>www.cityofberkeley.info/marina_home/</u> and may be submitted either in person to the Marina Office at 201 University Avenue, Berkeley, CA 94719, or by fax (510-981-4755), or by email to <u>marina@cityofberkeley.info</u>. Applications must be complete to be considered and application packages must include the following documentation:

- Berkeley Marina Liveaboard Application
- Current vessel registration or USCG documentation for vessel to be berthed
- Copy of current valid California Boater's Card (or proof of completed class)
- Copy of Driver's License or other officially recognized form of identification of vessel owner/applicant
- Valid current vessel insurance certificate that must specifically include the following coverages either on the Declarations Page or within the Policy: General Liability Insurance coverage with a minimum limit of \$300,000 with coverages for:
 - * Protection & Indemnity ("P&I") or Watercraft Liability coverage
 - * Wreck Removal coverage (cost recovery for salvage/wreckage)
 - * Pollution coverage (cost recovery for oil/fuel spill and pollution control)
 - * Proof of Insurance MUST state full time liveaboard usage is not excluded
 - * Endorsement Certificate (not due until time of move in) naming the City of Berkeley as "Additional Insured" as follows: *The City of Berkeley, its officers, agents, volunteers, and employees are named as additional insureds. Location: Berkeley Marina, 201 University Ave., Berkeley, CA 94710*

Application packages will be accepted by the Marina Office until 3:00 PM on Friday, April 10th, 2020. Application packages received after that time will not be considered for this Lottery.

Note: Application packages will not be screened for completeness and good standing by the Marina Office until they are selected for an available liveaboard berth. It is the applicant's responsibility to ensure that the application package meets the City's requirements, and maintain their good standing by complying with marina regulations.

Applications received by the deadline will be placed into six separate "Groups" corresponding to vessel extreme length overall, beam, draft, and electrical service requirements. Length overall ("LOA") is your extreme tip to tip length including any appendages (anchors, davits, swim steps, etc.). It is the applicant's responsibility to be accurate in the length measurement of his or her vessel. The Groups are as follows:

Groups:

A. 24'-28' LOA
B. 29'-35' LOA
C. 36'-43' LOA
D. 44'-48' LOA
E. 49'-53' LOA
F. 54'/87' LOA

The 2020 Liveaboard Lottery will take place in the Berkeley Marina Conference Room on Tuesday April 14th, 2020 at 12:00 PM. This proceeding is open to the public, but attendance is not necessary. The Group rankings as selected by the Lottery will be posted in the Marina Office following the lottery as well as in the Liveaboard Lottery site within the Berkeley Marina's website www.cityofberkeley.info/marina_home/

When a liveaboard slip opportunity becomes available, Marina staff will identify the appropriate Group to fill the vacancy and initiate the application package qualifying process. From whichever Group is to be pulled from, Marina staff will screen the top ranked application package for the available slip size objectively for completeness, good standing, and inclusion of all required documentation. If that Application is determined to be complete and satisfactory, and the applicant is in good standing with the Berkeley Marina (if a current slip holder) then that applicant will be provisionally assigned that available berth opportunity within that Group (pending vessel liveaboard inspection and completion of payment and paperwork requirements).

If the Application package screened by Marina staff is determined to be incomplete or missing required documentation, then that applicant will be notified by the Marina Office of the deficiencies, and the applicant shall have seven days to make corrections to the Application package and resubmit.

If, after second review, the Application package is determined to be complete, then the applicant will move on to the inspection process. If, after second review, the application package is determined to be incomplete or insufficient again, then the applicant will be placed at the bottom of that group's list.

Vessel liveaboard inspections: Applicants having been provisionally selected for an available liveaboard berth opportunity will be contacted by the Marina Office and notified of their status, and given an opportunity to schedule a vessel liveaboard inspection to be conducted at the marina no later than 14 days after being contacted by the Marina.

Provisional applicants whose vessel passes inspection will be offered a liveaboard slip and have five business days from notice of intent to award slip to complete a Permit Agreement, provide insurance endorsement certificate listing City of Berkeley as additional insured as spelled out in the website notification announcement, and make payment for dockage. Liveaboard status may start immediately following a successful inspection or the next calendar month. liveaboard fees cannot be prorated.

Applicants whose vessels fail the liveaboard inspection shall have 14 days from notice of failure to correct those deficiencies and be re-inspected; applicants passing second and final inspection shall be approved for liveaboard status; applicants failing the second and final inspection shall be removed from consideration for the present opportunity and placed at the bottom of that Group's List.

Liveaboard Applicants who pass the final inspection will be offered a live aboard opportunity. To accept the live aboard opportunity, applicants must complete the sign up process, acknowledge their understanding of Marina Rules & Regulations, and pay the requisite fees.

Any applicant who failed to provide the required paperwork, failed an inspection, or otherwise turned down the opportunity (or any combination of the three) over the course of two separate opportunities will be removed entirely from the lottery list and must re-apply at the next lottery.